

Republic of the Philippines
DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the Department of Social Welfare and Development in MBOANGA CITY, ZAMBOANGA CITY.

FEL DELA CRUZ
OIC-Chief, HRMDD

Date: February 11, 2019

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Social Welfare Officer IV	OSEC-DSWDB-SOCWO4-273-2004	22	Php 58,717.00	Bachelor's Degree in Social Work (BSSW)	1. Atleast Three (3) years of progressively responsible experience in social welfare and development services and other related work. 2. Computer literate (database application, excel, powerpoints, etc.)	Atleast with 36 hours of relevant training	RA 1080 (Licensed Social Worker)	VS	DSWD-FO IX
2	Social Welfare Officer II	OSEC-DSWDB-SOCWO2-587-2004	15	Php 29,010.00	Bachelor's Degree in Social Work (BSSW)	1. Atleast Two (2) years of progressively responsible experience in social welfare and development services and other related work. 2. Computer literate (database application, excel, powerpoints, etc.)	Atleast with 24 hours of relevant training	RA 1080 (Licensed Social Worker)	VS	DSWD-FO IX

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than February 11, 2019.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

FEL DELA CRUZ
OIC-Chief, HRMDD
09 General Vicente Alvarez St., Zamboanga City
hrdudswdfo9@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

Feb. 12, 2019 - 10
Feb. 14, 2019 - Hands-on
Feb. 15, 2019 - Interview