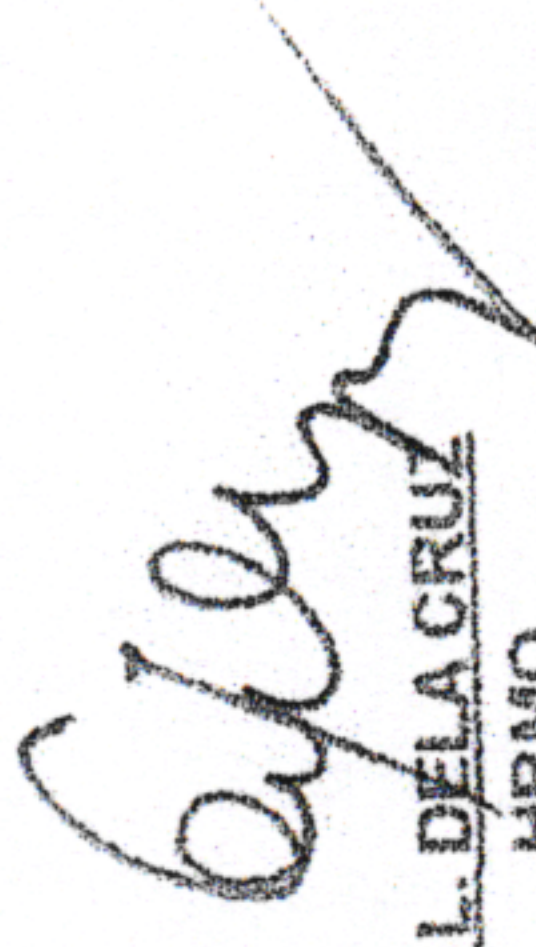


Republic of the Philippines
DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the Department of Social Welfare and Development in the CSC website:


FEL DELA CRUZ
HRMO

Date: _____

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards				Competency (if applicable)	Place of Assignment
					Education	Training	Experience	Eligibility		
1	Manpower Development Officer I	OSEC-DSWDB-MDO1-171-2004	11	Php 20,698.00	Any related Social Science Courses but preferably Bachelor's Degree in Industrial Education	At least with 16 hours of practical experience in vocational skills training	At least two (2) years of relevant experience	Career service (professional)/ RA 1080/LET/ 2nd level eligibility	VS	DSWD-FO IX
2	Social Welfare Officer III (JJWC)	JJWC-SOCWO3-16-2014	18	Php 31,351.00	Bachelor's Degree in Social Work	At least with 16 hours of relevant training	At least two (2) years of experience	RA 1080 (Registered Social Work)	VS	DSWD-FO IX
3	Administrative Aide IV (Driver)	OSEC-DSWDB-ADA4-765-2004	4	Php 12,674.00	High School Graduate	At least with 16 hours of relevant training	At least one (1) year of experience	Driver license (MC 11, s. 96 Cat. II)	VS	DSWD-FO IX

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than February 1, 2019.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

FEL DELA CRUZ
OIC-Chief, HRMDD
09 General Vicente Alvarez St., Zamboanga City
hrdudswdfo9@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.