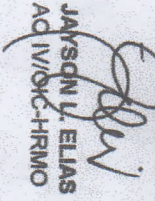



REPUBLIKA NG PILIPINAS
KAGAWARAN KAGALINGANG PANLIPIUNAN AT PAGPAPANUNLAAD
(Department of Social Welfare and Development)
Field Office IX, Zamboanga City

NO.	POSITION TITLE	ITEM NO.	NO OF VACANT POSITION	SALARY GRADE	QUALIFICATION REQUIREMENTS				ASSIGNMENT	PERFORMANCE RATING (for existing staff only)	NEXT IN RANK
					EDUCATION	EXPERIENCE	TRAINING	ELIGIBILITY			
1	Administrative Officer V	OSEC-DSW/DB-ADOF5-176-2004	1	18	Bachelor's degree relevant to the job	1. Preferably with at least Two (2) years relevant experience; 2. Computer literate (database application, excel, powerpoints, etc.)	At least with 36 hours of training in management and supervision	Career Service (Professional)/2nd level eligibility	DSWD-FO IX	VS	
2	Administrative Officer IV	OSEC-DSW/DB-ADOF4-36-2015	1	15	Bachelor's degree relevant to the job	1. At Least Two (2) years of relevant experience; 2. Computer literate (database application, excel, powerpoints, etc.)	At least with 24 hours of relevant training	Career Service (Professional)/2nd level eligibility.	DSWD-FO IX	VS	
3	Accountant III	OSEC-DSW/DB-A3-168-2004	1	19	Bachelor's degree in Commerce/Business Administration major in Accounting	1. At Least Two (2) years of relevant experience; 2. Computer literate (database application, excel, powerpoints, etc.)	8 hours relevant training;	RA 1080 (RSW) Preferably CPA	DSWD-FO IX	VS	
4	Social Welfare Officer III (JWC)	JWOC-SOCW/O3-16-2014	1	18	Bachelor's degree in social work	1. At Least Two (2) years of relevant experience; 2. Computer literate (database application, excel, powerpoints, etc.)	8 hours relevant training;	RA 1080 (RSW)	DSWD-FO IX	VS	

Certified Correct:


JAYSOM L. ELIAS
AO IV/SK-HRMO

Noted By:


ATTY. KRACEL F. SOLAMILLO, CESO II
Regional Director