

Republic of the Philippines
DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
Area Vocational Rehabilitation Center III
Mampang, Zamboanga City

QUARTERLY NARRATIVE ACCOMPLISHMENT REPORT
2nd QUARTER C.Y. 2014
June 18, 2014

I. INTRODUCTION:

The second quarter of the year was the most challenging and exciting one. It was in this period that the accreditation of the center to level II was conferred. Despite the conferment most of the requirements had to be revisited, revised and resubmitted. All were however, accomplished and submitted in due time.

Further, most of the center staff was given the opportunity to have a very enriching experience shared through immersion of staff with NVRC in Quezon City and AVRC I in Dagupan City. This is a strategy adopted for the staff to gain insights which can be useful in improving the services of the center.

Also, the long time clamor to have a well-defined program of rehabilitation will soon come to reality. The rehabilitation team members recently agreed to schedule the activation of PWDs on a quarterly basis to allow a definite and progressive rehabilitation process. This way, the three phases of rehabilitation, to wit: Social Rehabilitation, Vocational Rehabilitation and OJT will be properly observed and envisions an improved quality of output. Looking forward to its implementation, center staff foresees certain adjustments but is optimistic that everything will just work out right. It's a matter of placing an old niche in a new perspective and come up with a more orderly and defined program for our concerned clientele.

Another challenge is the use of the new template for the Individual Performance Contract and rating. Center staff however, paused to re-align their respective contracts with what has been laid down. Though quite new and strange, everyone focused, sat back and revised what has been customary.

Further, placing the implementation of the Community Based Rehabilitation Program at its full gear, called for a faster pace of responses; effective strategies and enhanced methodologies to attain objectives and achieve the goal of competency;

The new Placement Officer, Mr. Jason Elias has started to perform his functions in partnership with the MDO II, for him to have an in-depth orientation on the nature of the work. He has introduced new techniques and strategies to improve the placement services of the center that will redound to the increase of employment rate of PWDs;

And finally, the promotion of SWO I, Ms. Georgina Suico to SWO II, though a loss to the center likewise motivated other workers to do their share and put their best foot forward for professional growth and development.

II. STATISTICAL ACCOMPLISHMENT AND ANALYSIS:

A. Accomplishment by Category:

	First Quarter			Second Quarter	
	OLD	NEW	Total	NEW	TOTAL
1. Orthopedically Handicapped	39	5	44	3	3
2. Hearing Impaired	11		11		
3. Visually Impaired	10	2	12		
4. Mentally Challenged	1		1		
5. Other handicapped	11		11		
6. Deportee	1		1		
7. IMP	1	1	2		
8. Multiple Disability	1		1		
9. Orthopedically Handicapped on CBR	20	30	50		
Total	95	38	133	3	3
Total Cases served first and second quarter					136

Analysis:

For the period in review, the center was able to serve One hundred thirty six (136) cases: 133 old and 3 new cases for an accomplishment of 90.66% as against annual target of 150 cases. All of these cases were duly assessed by the social workers, medical officer, psychologist and the training staff of their mental, social, physical and vocational inclinations and interests, that qualified them to undergo the rigors of rehabilitation.

B. Skill Courses:

Vocational Courses	Clients Served for the Period: 2 nd Quarter Cy 2014						
	Old	New	Resu med	Tota l	Post- poned	Grad uated	Carry – over for the next quarter
1. Agriculture	12	1	0	13	0	6	7
2. Cosmetology	5	0	0	5	0	5	0
3. Garments Technology	10	0	0	10	1	3	6
4. Industrial Arts	3	0	0	3	0	2	1
5. Scientific Massage	6	0	1	7	1	3	3
6. Graphic Arts	6	1	0	7	0	5	2
7. Commercial Arts	1	0	0	1	0	1	0
8. CBR: Para Rubber Propagation	30	0	0	30	0	30	0
9. On Exploration	0	1	0	1	0	0	1
Total	73	3	1	77	2	55	20

➤ The skill course on Para rubber Propagation being the area of concentration of PWDs on CBR is availed of by the beneficiaries in their own community in Leon Postigo, Zamboanga Del Norte, with the venue and other training needs provided by the LGU. The Instructor is provided by the center while monitoring of day to day activities is under the supervision of the Municipal Agriculture and PWD focal person of the municipality. The Social preparation activities of the thirty (30) PWD clients as well as their gratuity at ninety (Php 90.00) pesos per day for seventy (70) training days are provided by AVRC III. Livelihood aspect will be on the production of rubber and fruit trees seedlings in coordination with the SLP and the National Greening Program of the Provincial Environment and Natural Resources Office.

C. Placement Services:

Vocational Courses	Graduates		Job – Placed (Self)	Job – Placed (Open)	Sheltered Employment
	Male	Female			
1. Agriculture	6	0	2	4	
2. Graphic Arts	4	1	5	0	
3. Commercial Arts	0	1	1	0	
4. Industrial Arts	2	0	1	1	

5. Garments Technology	3			1	2
6. Cosmetology	0	5	4	1	
7. Scientific Massage	3	0	2	1	
Total = 25	18	7	15	8	2

- Of the twenty-five (25) clients who have completed their vocational skills training, eight (8) PWDs were assured of their open employment at RVM Farms in Cagayan De Oro City; Agustin Industrial Enterprises in Ayala, VISTA Spa, Printshop Printing Shop, Kahit Ano.com in Suterville and two on sheltered employment at the Sheltered Workshop Unit of AVRC III.
- Four (4) graduates of Graphic Arts and Scientific Massage are for referral to various establishments for their open employment while thirteen other graduates who opted to go on self-employment will be accessed to other agencies for employment assistance such as starter kits and other services;
- One Production worker of the sheltered workshop was referred for open employment at LN Tailoring along Pilar St., Zamboanga City. This is to widen Employment Avenue and to decongest the sheltered workshop of its production workers to give way and accommodate fresh graduates who needs enhancement of their skills before being placed in the open market.

III. HIGHLIGHTS OF ACCOMPLISHMENTS:

A. ADVOCACY:

➤ Conducted program dissemination at Sindangan, Zamboanga Del Norte during the PWDs assembly attended by Cynthia Julian and Mr. Jose Antonio Maraguinot, with about fifty (50) PWDs together with the local government officials of the place. Twenty (20) PWDs have already availed of the center's program and services through the conduct of community-based rehabilitation program in Sindangan last year. Still a number would like to avail of the center's services. Given, the requirements for availment, the LGU will assist the PWDs and access them to AVRC III.

➤ Mr. Jose Antonio Maraguinot advocated the center program and services to a hundred and thirty (130) PWDs of Roxas, Zamboanga Del Norte, as he was invited as motivational speaker during the PWDs re-organization meeting. It was likewise attended by the LGU officials who committed to give their full support to

the PWD sector and as soon as the organization will be functional, the group will coordinate with center staff for their PWDs to avail of services.

➤ SWO II, Ms. Aida Gambala likewise had the opportunity to advocate the center program and services to forty – five (45) Pantawid municipal links, Social Welfare Assistants, teachers and personnel of other partner agencies of Ipil, Zamboanga Sibugay. This was aimed to reach out to a larger number of PWDs and avail of the program and services designed to alleviate the plight of PWDS.

B. CASE MANAGEMENT and other INTERVENTIONS:

- Helping strategies for the enhancement of the social functionality of PWDs included the conduct of weekly group work and group counseling sessions with focus on the role of the trainees' organization in developing their potentials as leaders, members and constituents in general. This will foster self-determination and enhance social functionality;
- Eighteen (18) cases were deliberated by the rehabilitation team members on two occasions of RTM Meeting/case conferences with focus on the progress of PWDs on social, medical and vocational and employment aspects;
- PWDS were made informed on health issues that confront society today such as about HIV AIDS and the Smoker's Body. This allowed the trainees to have a better understanding on the cause and effects of HIV AIDS and the ill effects of smoking. Information included healthy practices to avoid contacting the said dreaded diseases. PWDs were likewise encouraged to take active part in the AIDS Candlelight Memorial Day as well as to maintain a smoke-free training center;
- Along Helping Strategies and Interventions, fifty-one (51) active trainees were provided with social rehabilitation services inclusive of topics aimed at increasing their awareness on health issues, rights and privileges, improving their values/virtues as a person, improving their agility through sports activities, as well as techniques in improving their musical prowess, communication and practical independent living skills that will help them through in coping with the demands of day to day activities;
- PWD trainees were likewise provided with rehabilitation skills such as Braille reading and writing, abacus, orientation and mobility as well as sign language communication skills to be able to bridge the gap between the visually and hearing impaired clients with the visually and hearing world, as well as to enhance their mobility skills;

- The social workers in monitoring the organization of active PWD trainees (United Clients Builders Association) paved the way to the election of the new set of officers who performs their functions and do their part during the process of rehabilitation that promoted the cleanliness and orderliness of the premises thus making it conducive for training.

C. CAPABILITY BUILDING and HUMAN RESOURCE DEVELOPMENT:

- Enhancement Seminar on Case Management – attended by the Social Workers, Psychologist and Vocational Training Supervisor – which would help the workers have an in depth understanding and enhanced case management approach towards better social functioning and attainment of life goals;
- Training on Trauma Informed Care for Social workers, psychologists, CCW and House parents – attended by the social workers and psychologists which provided the workers with new techniques in traumatic cases of PWDs and help the clients to strengthen their coping abilities and move forward to become a better person;
- Learning Observation and knowledge sharing to NVRC and AVRC I – by the Social Workers, Placement Officer, Marketing Officer, Psychologist, Training Supervisor and Instructors – allowed the workers to gain some learning points from other centers of similar program and services yet of different setting, strategies and best practices which could be adopted and/or replicated for the improvement of service delivery to PWDs;
- Orientation on new template of Individual Performance Contract and Self-rated Performance Matrix – attended by all center staff – which made the workers pause and consider to re-align functions and performances with what is being asked in the template for a well-defined contract and matrix;
- National Paralympics' Games – participated by three center staff as coaches and one active trainee of the center as athlete – allowed the staff to display their coaching expertise, agility and sports ability which further motivated both workers and staff to consider the importance of improving the center sports activities for PWDs;
- Orientation of the refined MFO – attended by the Social Worker – which allowed the workers to have a better comprehension and enhanced skills to be able to prepare more accurately the required report.

D. MONITORING ACTIVITIES:

- Conduct of regular and emergency Staff Meetings ensures that center operations and its services are delivered in accordance with the mandate and particularly meeting expectations of the management;
- The Sheltered Workshop continuously provide employment opportunities by accommodating fifteen (15) workers to respond to the job orders generated and mass production of marketable products as well as sales of finished products for a gross income amounting to Php 59,161.50 Pesos. Of this income, Cost of materials amounted to Php 17,049.50, Cost of labor totaled to Php 20,745.50 where workers share amounted to Php 16,554.40 and the remaining amount were utilized for other operational expenses of the unit to include salary of the utility worker and mineral water supply for the workers. Introduction of marketing strategies and product trends, were foreseen to generate greater job orders and more market outlets that will allow the unit to accommodate more PWDs for their economic advancement;
- The VISTA SPA which is being managed by the graduate Visually Impaired of the center continuously provide employment opportunities to active VI trainees as a venue for their on the job training as well as to graduate VI clients for their employment. For the quarter, income amounted to Php 100,000.00; of which workers share is at Php 50,000.00, operational expenses of about Php 40,000.00 to include bills for water and electricity; salary of receptionist, lubricants and laundry services of linens and incentives to Masseur athletes who bagged medals in the recently concluded National Paralympics Games while a total of 10,000.00 was deposited as savings in the associations bank account with the Land Bank;

E. OTHER ACTIVITIES CONDUCTED:

- Participation through the display of skills and products during the Labor Day celebration held at WMSU Gym last May 1, 2014 where PWDs offered their massage and beauty care services for a minimal fee as well as displayed PWD products for sale to thousands of people during the trade fair and earned about 4,000.00 for a day's activity;
- The Sheltered Workshop workers likewise participated in the "Diskwento Caravan" conducted by DTI at Plaza Pershing through the display of PWD products and allowed them to earn 7,500.00.

- Sheltered Workshop production workers were assessed of their capability on computer literacy and were recommended to have the potentials to undergo skills training along information technology to acquire additional skills which they can make use of to augment income in the course of their employment.

IV. FUND ALLOCATION AND EXPENDITURES:

PARTICULARS	CODE EXPENSE	ALLOCATION 2 ND QUARTER	EXPENDITURES	BALANCE
TRAVELLING EXPENSES	751	100,000.00	287,251.88	(187,251.88)
TRAINING EXPENSES	753	-	90,064.00	(90,064.00)
OFFICE SUPPLIES	755	50,000.00	103,051.00	(53,051.00)
MEDICINE SUPPLIES	759	50,000.00	22,485.00	27,515.00
GASOLINE EXPENSES	761	93,500.00	55,038.58	38,461.42
OTHER SUPPLIES	765	100,000.00	209,936.50	(109,936.50)
WATER EXPENSES	766	25,000.00	9,257.00	15,743.00
ELECTRICITY EXPENSES	767	50,000.00	52,599.06	(2,599.06)
COOKING GAS	768	-	-	-
POSTAGE & DEL	771	448.00	-	488.00
TEL. LANDLINE	772	12,000.00	15,511.40	(3,511.40)
TEL. MOBILE	773	3,600.00	11,806.60	(8,206.60)
INTERNET EXPENSES	774	6,000.00	5,994.00	6.00
SUBSCRIPTION EXPENSES	786	4,000.00	1,388.00	2,612.00
SECURITY SERVICES	797	325,986.00	271,655.10	54,330.90
OTHER PROFESSIONAL	799	417,750.00	326,753.16	90,996.84
REPAIR & MAINTENANCE (OFC. EQUIP'T.)	821	5,000.00	1,200.00	3,800.00
REPAIR & MAINT (Veh)	841	38,500.00	86,930.00	(48,430.00)
REPAIR &	823	-	-	-

MAINT. IT				
REPAIR & MAINTENANCE (BLDG)	811	-	-	-
GRANT /DONATIONS	878	1,200,000.00	892,550.00	307,450.00
FIDELITY BOND	892	7,500.00	-	7,500.00
INSURANCE EXP.	893	5,000.00	-	5,000.00
OTHER MOOE	969	40,000.00	66,584.00	(26,584.00)
TOTAL		2,534,284.00	2,510,055.28	24,228.72

Note: This is a projected expense report. Some of the expenditures have not yet been posted in the Book of Accounting.

V. CHALLENGES/HINDERING FACTORS:

- The unavailability of the center vehicle for the entire second quarter period somehow affected service delivery particularly on the conduct of Advocacy, coordination and out center developmental activities for PWDs which needs to be intensified were affected.

VI. FACILITATING FACTORS:

- The support of the management and administration allowed the center to continue in implementing its program and services as well as to carry on the mandate of the agency. Without such, difficulties and deficiencies would have been experienced.


VII. PLANS:

- To conduct series of socio-cultural activities slated for the third quarter in a way that will give better impact in the lives of our concerned clientele such as the National Disability Prevention and Rehabilitation Week, Nutrition Month Celebration and White Cane Safety Day Celebration;
- Increase the PWD trainees in the center by reaching out to PWDs who are graduates of SPED schools and found to have not continued further formal education;

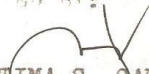
VIII. RECOMMENDATIONS:

- The Sheltered Workshop is an avenue to help the PWDs in honing their skills and potentials. In this light, after a careful deliberation on the situation of the clients and of the Sheltered Workshop Unit, we greatly recommend for the DSWD FO IX particularly the supply unit to give emphasis for the prioritization of procurement of the AVRC III products to support the said association. This measure will help generate income for the PWDs in the center, thus leading them to become sustainable in their daily living. Having said this, we from the social development agency does not only uplift the conditions of the PWDs but also develop a sense of patriotism towards craftsmanship of our clients.

Prepared by:


LEILA B. AWIS
AVRC III Superintendent

NOTED BY:


RATIMA S. CAMINAN
SOU HEAD